

Forestry Executive Committee Meeting Minutes

Friday, February 3, 2012

RH 115

The regular bi-weekly meeting of the Forestry Executive Committee called to order by Jim Johnson at 8:30 a.m.

I. Meeting Minutes Approval

The 01-06-12 meeting minutes were approved.

II. Updates and Conversation with the Dean – Hal Salwasser

- E&G Investment Decision and Implementation

The College will receive a total of \$300,000 of E&G support to be divided across the departments to backfill FRL supported positions.

Action Item

Department Heads will submit their recommendations to the Dean prior to May 1st.

- Business and Strategic Plan Progress

Department Heads submitted their revisions to the College path forward document to the Dean. The document will be a work in progress that will leave some flexibility for the new Dean. FEC discussed if they needed to continue working with Steve Shields on strategic planning.

Action Item

Thomas Maness will schedule several more meetings with Steve Shields to continue working with the Department Heads.

- OFIC Proposal Progress

Hal reported on the current discussion with OFIC on House Bill 4002 which would establish both an account to hold various funds for professional forestry education and a forest education council to advise the state board of higher education regarding the use of the account. The bill was intended to mirror the Engineering Technology Industry Council (ETIC) process. Hal has been in talks with Jock Mills, Ray Wilkeson, Greg Miller and Kristina McNitt regarding amendments to support the bill. There may be a hearing/work session scheduled next week for the College to testify on HB 4002. COF also submitted recommended changes to the language of HB 4002.

- Reserve Subdivision Progress

John Mann discussed the negotiation that the College will need to make to be able to do the property transfer. John will report back to FEC at the next meeting. John gave an update on the recent timber sale that he has completed.

III. Human Resources Update – Bob Nettles

Bob Nettles wanted to pass on more details on how Human Resources is going to function to establish a partnership between the functional leadership and business center. Bob

handed out a packet for information at the meeting. FEC had a chance to address some of the problems that needed to be fixed to see a more service oriented system.

- IV. **RRM / TOL Interactions** – Paul Doescher and Randy Rosenberger
Paul Doescher and Randy Rosenberger reported on the RRM and TOL faculty meeting they held on January 13 to discuss the opportunities and needs within this particular field. The consensus was that tourism area is one of the big growth areas of recreation. FEC discussed the offering of hybrid courses between the two campuses and the involvement of the College Forests as lab and opportunities for student projects. John Mann suggested incorporating some learning objectives in the curriculum for managing volunteers in a recreation program. **Discussion on this topic will continue.**
- V. **Marketing and Communication Plan** – Hal Salwasser
FEC discussed the need for developing a College wide communication strategy and options to recruit someone to lead this effort and implement a plan. The Dean, Department Heads, and Roger Admiral have been interviewing several marketing consultants. The last consultant interview was scheduled at 1:00 pm this Friday. **Final decision on how to move forward will be made after the interview.**
- VI. **Forestry Extension Staffing Update** – Jim Johnson
Jim gave an update on the FNR program realignment and described the changes that are coming. He distributed two documents at the meeting: a map showing the Extension new regions, counties covered, and administrators; and a table that summarized the Extension support to counties. He has received approval from the Associate Director Deb Maddy on the realignment and he will make an official announcement this afternoon.
- VII. **College Fellowships** – Eric Hansen
Eric Hansen, interim Fellowship Committee Chair, was looking for some directive from FEC regarding the number of College fellowship nominations permitted per department or program with the advent of new graduate programs in FES and FERM. There were couple issues raised, one regarding continuing students and how best to allow for nominations coming from “old” programs and “new programs”, and the other was the competitiveness of the process.
Decision
The Department Heads and Kira Hughes will decide how to proceed and make the recommendation to the College Fellowship Committee.
Action Item
Admin Memo #15 will be updated to reflect the changes. Thomas will send Hal information on the allocation for the graduate level Richardson fellowship.
- VIII. **Other Topics**
- **SAF State Meeting Sponsorship** – Jim Johnson
The College received a sponsorship request to support the 2012 OSAF Annual meeting to be held at the Seaside Convention Center, April 25-27. Hal was in favor to support students’ attendance rather than to make a direct cash donation to SAF and has

agreed to allocate an additional \$2000 to be added to the Starker, Hoener, and Maul Funds to support CoF students' travel to participate in all College professional society chapters.

Action Item

Ed Jensen will check the Starker, Hoener, and Maul fund and will get back to FEC at the next FEC meeting to decide if the College wishes to allocate additional funds. FEC will need to decide whether or not the college wants to sponsor the state convention. Steve Tesch will need to respond to Clark Seely.

- **Forest Conservation Management Program Update** – Thomas Maness
Thomas Maness reported on the planning meeting that was scheduled last Saturday and the outcome from the last curriculum committee meeting led by John Bailey two days ago. Thomas expects to have a proposal to go forward with the pro-school by the end of February. FEC discussed the need to change the program name to distinguish the different options.
- **Dean's Search Update** – Paul Doescher
Paul gave an update on the current status of the Dean's search. Paul distributed a copy of the dean's search draft announcement at the meeting. A stakeholder forum is scheduled for mid- February. The Board of Visitors, the FERM and Forest Research Lab Advisory Committees' members will be invited.
Action Item
Hal will provide some edits to Marv Pyles and Paul Doescher on the position announcement. Paul is collecting names and contact information of stakeholders and candidates that he will forward to Gigi Bruce.
- **McIntire-Stennis Prospectus Update** – Department Heads and Roger Admiral
Department Heads reported on the proposals they received so far. The College will need 13 proposals.
- **Carryover Balance Documentation Due from the Departments** – Roger Admiral
Action Item
FERM and FES are to submit their spreadsheets to Roger Admiral as soon as possible.
- **Outstanding Alumnus Awardees Selection** – Department Heads
Action Item
Department Heads need to select their outstanding alumnus awardees as soon as possible and ensure that they will attend the Students Award Ceremony in May.
- **Award Nominations Assignments Reminder** – Jim Johnson
On January 20, FEC reviewed the list of the University Awards nominations and deadlines that Julie Howard put together. Nathalie Gitt distributed a one-pager summarizing the list of nominators and deadlines for all the awards for a reminder to FEC.
- **Approval of Merit Increase Awards** - Jim Johnson
The merit increase recommendations from the College of Forestry were approved by

the Office of Human Resources. Notification letters to the faculty who received the merit increases will go out next Monday.

The meeting adjourned at 12:00 p.m.

Minutes prepared by Nathalie Gitt and revised by Jim Johnson.

Roll Call

Members Present:

Roger Admiral, Paul Doescher, Ed Jensen, Eric Hansen, Thomas Maness, Marv Pyles, Randy Rosenberger, Hal Salwasser, Jim Johnson

Guests: John Mann, Bob Nettles, Jenna Reeves, Kim Stutzman, Chris Jackson, Kira Hughes

Absent: Steve Tesch

Meeting Handouts:

- 1) 02-03-12 FEC Meeting Agenda – Steve Tesch
- 2) 01-06-12 FEC Meeting Draft Minutes – Steve Tesch
- 3) 02-02-12 FEC Action Items List – Nathalie Gitt
- 4) Building a Richer Future for Forest and Natural Resources – Hal Salwasser
- 5) Human Resources Update – Bob Nettles
- 6) OSU Extension Regions Map – Jim Johnson
- 7) Draft FNR Extension Support to Counties – Jim Johnson
- 8) Oregon Society of American Foresters Sponsorship January 25th Letter – Steve Tesch
- 9) Search for Chery Ramberg and Allyn C. Ford Deanship of Forestry DRAFT 1-25-2012 – Paul Doescher
- 10) Outstanding Alumnus Award Call for Nominations – Steve Tesch