

# Forestry Executive Committee Meeting Minutes

Tuesday, May 17, 2011

9:30 – 12:00 p.m.

Richardson Hall 115

**Meeting facilitated by Steve Tesch**

**Members present:** Roger Admiral, Paul Doescher, Ed Jensen, Eric Hansen, Thomas Maness, Tom McLain, Steve Tesch, Hal Salwasser

**Members absent:** Jim Johnson and Jeff McDonnell

**Guests:** Lisa Ganio David Hibbs, Kira Hughes, Clay Torset, Kathy Howell

## *Meeting Handouts:*

- 1) 05-17-11 FEC Meeting Agenda – Steve Tesch
- 2) 04-29-11 FEC Meeting Draft Minutes – Steve Tesch
- 3) 05-16-11 Action Items Tracking List – Steve Tesch
- 4) Consulting Statistician Job Description - Lisa Ganio
- 5) Statistical Consulting Program Overview – Lisa Ganio
- 6) Differential Tuition Overview - Ed Jensen

## ***I. Review Agenda and Status of Action Items Tracking List***

FEC reviewed the list of action items. The following items were added to the agenda “other topics” for discussion: SAF accreditation team visit, the FEC member at-large nomination, and the Foundation supported projects.

## ***II. Approval of Minutes from Last Meeting***

The minutes from the April 29 FEC meeting were approved.

## ***III. Update and Conversation with the Dean***

- **FES Search Process**

Hal and Jim Johnson met with the FES faculty staff on May 6 about the search process and received feedback. More information is coming soon.

- **Science Management Retreat**

Hal met with the Natural Resources executive leaders from ODF, ODFW, OWEB, Governor's NR Policy Office, USFS, PNW, BLM, NRCS, INR, OCCRI, and NOAA. They were very supportive of the idea of the Working Forest Institute and the FIR-like, adaptive management experimental program proposal for O&C lands. Hal reported on the other topics of discussion.

**Action Item**

Hal will work with Thomas Maness to bring members of this group back together in early summer in Salem (at their request!) to discuss how Working Forests Institute could best meet their needs. Other topics of discussion were the INR Science Advisory Team review.

- **No activities reported with the Legislature and the Congress**

- **State Budget**

The \$8M add back is still being discussed.

- **Harvest Tax Rate**

No news on the Harvest tax rate; assuming for now it is staying at 92 cents.

- **Donor Gifts Update**

Marcia Coates, wife of Marvin, WSE Alumni, made an estate plan gift of \$1M for scholarships in WSE. President Ray hosted a special lunch to thank Marcia.

President Ray discussed the importance of scholarships for the students and had strong comments about the College of Forestry being the premiere program in the country. Hal gave FEC an update on other gifts to the College in the works.

- **Future Forest Cluster Growth**

Hal will meet with the Provost on June 22<sup>nd</sup> to discuss goals, the campaign goal, faculty goals, strategic plan, degree program and reframing the budget.

Hal will send to FEC his synthesis of the grand challenges.

#### ***IV. Statistical Consultant Update***

Lisa Ganio distributed a copy of the job description and program overview for the statistical consulting position. The Department Heads had met with Lisa Ganio to discuss the position and felt that this was a compelling case due to the connection with the QSG. Lisa put together a plan that will serve the College as a whole. The Department Heads requested that priorities be given to the graduate students and their research, especially those who start working with the statistician at the beginning of their graduate program. (#1 –Priorities for access and service levels – Program Overview). FEC reviewed the priorities on the program overview document and the position description and suggested some slight changes. The Department Heads made a recommendation to the Dean to fill the position.

##### **Decision**

Hal accepted the Department Heads' recommendations for fill the statistical consulting position.

##### **Action Item**

The Statistical Consulting Program Overview will be available to faculty and staff and will be added to the administrative memos. Faculty will need to share this information with their students. The document will also be included in the graduate students' orientation materials. Lisa has been charged to chair the search committee. Final candidate selection will need Hal's approval.

#### ***V. College Marketing Communications Position***

FEC discussed the high priority for the College to fill a marketing communications position.

##### **Action Item**

The Department Heads will put together a proposal for Hal's review.

- **Board of Visitors Proposals**

- Action Item**

- Hal reminded Thomas Maness and Tom McLain to submit their marketing proposals for their respective degree programs, especially Forest Management and Renewable Materials. Hal is planning to present the proposals to the Board of Visitors at the Astoria Board meeting.

## VI. Other Topic

- **CoF Differential Tuition Message and Key Points**

- The College of Forestry has requested differential tuition for 2011-12. The original request was \$10 per student credit hour (SCH) for selected majors in the College of Forestry. The Provost approved \$5 per SCH, for the following majors: FE, FE/CE, FOM, FM, and RM, and forwarded our request to OUS (Oregon University System). OUS approved the request and forwarded it to the State Board of Higher Education, which should act on it at a June meeting.

- The College will send a message to the students to inform them of this tuition surcharge. FEC reviewed the two-page document that Ed Jensen drafted and made some revisions to the value and benefits section. The document will be distributed today at the students' forum scheduled at 4:30 pm in PVY 108.

- **Student Recognition Dinner**

- Kira was invited to give FEC an update on the students' award ceremony. The ceremony will be held at the Alumni Center. All the graduating students were invited. There will be 290 participants. The SEEDS and Mentor Protégé program were added to the program this year.

- **Ice Cream Social**

- The Dean's office is planning an end of year ice cream social for the College and had identified June 7 as a tentative date.

- One concern was that this would be during finals week and if there be any students around to participate. FEC was fine with that date.

- Action Item**

- Department Heads will encourage faculty, staff, and students to participate.

Advisors will also let the students know about this event which will take place at 3:30 pm in the Peavy Courtyard.

- **SAF Accreditation Team Visit**

Thomas Maness went over the schedule of the SAF Accreditation team visit.

**Action Item**

Nathalie will schedule a meeting for Hal, Thomas Maness, and Darius Adams to review the talking points. Thomas and Darius will put together a 1-page document that will list the key talking points that will be circulated to all who will participate in the visit.

- **FEC Member At-Large Nominations**

The deadline to submit nominations is May 20<sup>th</sup>. Department Heads can nominate. Thomas wanted to nominate Temesgen. Tom McLain will approach Temesgen. Eric Hansen will nominate Fred Kamke. Ed Jensen suggested approaching Marv Pyles.

- **Foundation Supported Projects**

Roger will send the list of the 'competitive' award funding for the past few years for FEC's review.

Minutes were prepared by Nathalie Gitt and revised by Steve Tesch 05-23-2011