

**Forestry Executive Committee Meeting Minutes**  
**Friday, July 20, 2012**  
Richardson Hall 115  
8:30 a.m. – 12:00 p.m.

**1) Meeting Attendance**

Members present: Paul Doescher, Eric Hansen, Jim Johnson, Thomas Maness, Claire Montgomery, Randy Rosenberger, Hal Salwasser, Laurie Schimleck, Steve Tesch

Guests: Todd Bastian, Zak Hansen, Kathy Howell

Absences: Roger Admiral, Ed Jensen

**2) Review of Meeting Agenda, Minutes, and Task List – Steve Tesch**

Todd Bastian gave FEC an update on the OSU fundraising campaign. The numbers have been approved for the fiscal year.  
The June 29, 2012 FEC meeting minutes were approved.  
FEC welcomed Claire Montgomery, new FEC Member-at-Large.

**3) Summary of Action Items:**

**a) *ESS Division Start-up Allocation***

*Steve Tesch asked Penny Wright to build a spreadsheet of all the offer letters from the past year. The fund that the College received from the Research Office will need to be used appropriately for RERF major equipment. The Department Heads will have to split the difference with the CoF.*

**b) *LTER Support from PNW***

*Hal will follow-up with a letter to Bov Eav and include data on cost of CoF current support. Steve Tesch and Kathy Howell will provide the data.*

**c) *Support for SEEDS***

*Hal will ask Richard Whitman for an opportunity to pitch to the Natural Resources Cabinet.*

**d) *Equity/Retention Salary Adjustment***

*FEC will want to have an admin. memo that will lay out a process.*

**e) *Feedback from the Job and Economy PFT***

*Steve Tesch and Roger Admiral will prepare the responses to the team requests.*

- f) Sustainability DD Status**  
*Thomas will contact Becky Warner to see if the University would be willing to do a match of what the other Deans are willing to contribute. Jim Johnson will provide Thomas Maness with the cost accounting for teaching the sustainability class. FEC discussed the opportunity to develop a sustainability distance class.*
- g) Search for the Lematta and Stewart Professorships**  
*The FERM interim Department Head will need to follow-up with the PDs and searches.*
- h) CoF Asia Strategy Feedback**  
*Hal will respond to Sunil. The FEC will organize a retreat to discuss the College's future strategy and focus.*
- i) CONACYT Mexico Scholarships for Graduate and PhD Students**  
*Nathalie Gitt will send the response to Jason Hall and the list of CoF graduate degrees available to be included in their marketing brochure.*
- j) 7<sup>th</sup> Annual SAF Golf Tournament CoF**  
*Nathalie Gitt will send the CoF response.*
- k) RRM Restructuring Update**  
*Mark Needham and Randy Rosenberger are working on a proposal to present to the College.*
- l) Promotion and Tenure Process Timeline**  
*Nathalie Gitt will send the timeline info to the Department Heads. Department Heads will send the names of their P&T candidates to Nathalie.*

**4) Updates and Conversation with the Dean – Hal Salwasser**

- **ESS Division Start-up Allocation**  
The ESS division was allocated \$650,000 from the Provost's Hire Initiative. The three Deans will meet to decide on the final start-up packages for the five new positions awarded. The College Forestry is hoping to get at least 2/5 of the monetary award.
- **LTER Support from PNW**  
Hal is expecting a response from Bov Eav about the PNW contribution for the LTER administrative support. FEC discussed PNW's contribution and the benefits that they get from the LTER.

- **Support for SEEDS**  
FEC discussed the urgency to get support for the SEEDS program for fall term. Hal plans to make a one by one plea to other federal (Fish and Wildlife, NRCS) and state agencies. The College already received commitments from the BLM and the Forest Service. Randy Rosenberger reported on his efforts with the Oregon Outdoor Recreation Council. All the agencies are looking for some diversity investments.
- **PHHS Dual Career Hire**  
FEC discussed the lack of incentive for the College of Forestry to participate in this dual career hire with PHHS. Further discussion will be needed with the Provost for some options.
- **2012-13 Provost's Hiring Priorities**  
Hal wanted to see the Departments' hiring priorities list. He described the rationale for the new Deans to carry to the Provost. The issue is that the College is not getting equitable access to the tuition growth to cover the additional workload.
- **Equity/Retention Salary Adjustments**  
Hal discussed the memo from the Provost that set some ground rules for the coming year.

**5) Feedback from the Job and Economy PFT – Steve Tesch**

Steve Tesch reported on the feedback he received from the Program Funding Team. The request was to address two questions. The key one question was how can FRL do a better job working with Oregon Inc. to leverage state dollars? Steve discussed his response that will include the FRL successes with Oregon Best. All agencies participating were asked to identify the top five things they would do to stimulate the economy if they had unlimited resources.

**6) CoF Financial Reserves Report – Thomas Maness**

Thomas reported to FEC on the current situation with the College's significant amount of reserves and unrestricted endowment funds. It has been the College's strategy to save these funds to keep it solvent into the future. The Provost looks at these reserves as funds the College could expand now. FEC discussed ways to reinvest these balances to strengthen the College endowment funds. Thomas Maness discussed the need for the College to build significant growth to maintain its status and invest. The Provost gave the College of Forestry enough funding to hire a marketing executive. If the College comes up with a good business plan in the coming months, the Provost will entertain providing additional faculty positions. FEC discussed the need for the College to revise its undergraduate funding model and understand the current metrics to succeed.

**7) Sustainability DD Status – Thomas Maness**

Thomas reported on his conversation with Dan Arp about the College of Forestry and Ag splitting the cost to administer the Sustainability Double Degree program. After some negotiation, they decided on a strategy for each Dean to be a co-sponsor of this program (Ag, CoF, Business, and Engineering). Dan will send a memo to all the Deans for support.

**8) Search for the Lematta and Stewart Professors – Hal Salwasser**

FEC discussed the rewriting of the position descriptions and gift agreement for these two positions, the recruitment process, and search committee composition.

**9) CoF Asia Strategy Feedback – Jim Johnson**

Jim distributed a summary of all the existing agreements that the College currently has with the Asian countries. Laurie Schimleck shared the WSE partnership contacts that will be added to Jim's document for the response to Sunil. FEC discussed the need to determine the College's strategic interests in international programs, research, and focus.

**10) Other Topics**

▪ **Preparing for Sasquatch Analysis Implementation – Eric Hansen**

Eric gave an update on the status of the work being done on the prospective students Facebook pages. The PD for the marketing executive went through FEC for approval and the College will proceed with the candidate search for this position so that the person can be in place to work with Sasquatch. The position will be funded by the Provost.

▪ **CONACYT Mexico Scholarships for Graduate and PhD Students – Steve Tesch**

Jason Hall just got back from EducationUSA Forum in DC, where he learned that there were still plenty of full scholarships from the Mexican government for public servants to get a masters or PhD in the US. They are mostly available for programs with a January start date with an educational focus. FEC was interested in this opportunity as long as these students met the College admission standards and were fully funded from the Mexican Government.

▪ **7<sup>th</sup> Annual SAF Golf Tournament CoF Sponsorship – Steve Tesch**

Steve received a request for event sponsorship for the 7<sup>th</sup> Annual SAF Golf Tournament. There were several levels of sponsorships. The proposal from FET was to contribute \$250 to sponsor a hole.

## **Decision**

FEC was all in favor.

- **RRM Restructuring Update – Randy Rosenberger**  
Mark Needham and Randy Rosenberger are working on a proposal to present to the College; the proposal will include cost information, resources and faculty positions needed.
- **Extension Staffing Plan – Jim Johnson**  
Jim gave an update on the Extension staffing plan for the next five years. Surveys were circulated to collect information. Jim described the process that was used.  
Thomas Maness reported that at his last FERM Department retreat there was a discussion about how to better connect the Extension faculty to their Departments. More work will need to be done on this issue.
- **Promotion and Tenure Process Timeline – Nathalie Gitt**  
Nathalie distributed a copy of the Dean's office P&T process timeline at the meeting. The date for getting the dossiers to the P&T committee has been standardized to be due the Friday of finals week of fall term. The midterm dossiers are due in the Dean's office by February 18.

## **11) Meeting Handout Materials**

- 07-20-12 FEC Meeting Agenda
- 07-13-12 FEC Meetings Action Item Tracking List
- 06-29-12 FEC Minutes
- Memoranda of Understanding with Asia Strategy Countries 2012 - Jim Johnson
- July 17 CONACYT Mexico Scholarships for Grad and PhD - Jason Hall
- Forestry and Natural Resources Extension Staffing Plan Data – 2012 – Jim Johnson
- 2012-13 Promotion and Tenure Process Timeline – Nathalie Gitt

*Minutes prepared by Nathalie Gitt and revised by Steve Tesch.*