

Forestry Executive Committee Meeting Minutes

Friday, August 3, 2012

Richardson Hall 115

8:00 a.m. – 12:00 p.m.

1) Meeting Attendance

Members present: Roger Admiral, Paul Doescher, Eric Hansen, Ed Jensen, Jim Johnson, Thomas Maness, Claire Montgomery, Randy Rosenberger, Laurie Schimleck, and Steve Tesch

Guests: Zak Hansen, Kathy Howell, Geoff Huntington, John Mann, Bruce Schindler

2) Review of Meeting Agenda, Minutes, and Task List – Steve Tesch

The July 20, 2012 FEC meeting minutes were approved.

3) Summary of Action Items

- **Department and Support Unit Orientations for New Dean**
Nathalie Gitt will coordinate blocks of times for departments and units to meet with Thomas. The purpose of this orientation is for departments and units to provide an overview of what they do and allow time for discussion with the Dean.
- **Reception/Dinner Recognition for Hal**
The planning committee will meet to discuss coordination.
- **PHHS Dual Career Update**
Paul Doescher will come back to the FEC with the expression of support from his department.
- **WSE Dual Career Hire**
Roger Admiral, Paul Doescher, Claire Montgomery, and Laurie Schimleck will finalize the details to develop an offer.
- **Search for Marketing/Communication Position**
The search committee will move forward with the search to fill the position.
- **US India Funding Opportunity**
Laurie Schimleck and Paul Doescher will coordinate on their project and get back to Jim. The response for interest is due by August 10 to the Office International programs.

- **International Scholarships**

Ed Jensen will be the lead. CoF would like to focus their attention on the Pacific Rim and India. Jim Johnson will provide feedback to Charlotte Moats-Gallager.

4) **Setting the Table – Thomas Maness**

- **Initial Comments, Near Term Plans**

Thomas presented his vision for the College and his near term plan to the FEC. He will be working with faculty and staff on a building a shared vision and on a communication strategy to stay engaged with the College and the external community. A search for a College marketing/communications director will be underway. Geoff Huntington will help provide support to build the shared vision and values on how the College will operate.

- **Setting Initial Priorities**

Thomas went through his seven priorities from his strategic vision plan for the College. FEC provided their feedback on the priorities they felt needed.

The messages that the Dean took away from the discussion were:

- 1) The College wants to hear about the budget situation and need a positive message;***
- 2) The Dean will help get the College on board with the new vision;***
- 3) The Dean's presence at the Departments' meetings is needed to stay engaged with the faculty and build relationships;***
- 4) There is a need for a cultural change from entrepreneurial to a more strategic collaborative style with incentives in place to make that change;***
- 5) Zak Hansen is seeking faculty input on organizations, institutions, or foundations that the College ought to be connected or be reconnected with;***
- 6) The College will develop a communication strategy for keeping these foundations informed of what the College is doing and what decisions or changes are made;***
- 7) The College will work on the Strategic Plan to figure out what will be done first and what will be achieved.***

- **FET/FEC Structure/Membership/Timing/Duration**

Thomas discussed his proposal for a change of the membership composition and format of the Forestry Executive Committee (FEC) and the Forestry Executive Team (FET) and asked for feedback. FEC will function as a deliberating body that has oversight over the decisions that are made and will recommend the decisions to the Forestry Executive Team (FET).

The FEC meeting will be shortened to two hours (8:00 am -10:00 am) and held twice a month. The FEC membership will be extended to Kathy Howell, Zak Hansen, and the new marketing/communications director. There will be 3 members at large. The FET meeting will be expanded to one hour and thirty minutes. The FET membership will be extended to the Department Heads.

Decision

FEC was in favor of the new composition of the membership for FEC and FET.

5) Department and Support Unit Orientations for New Dean – Steve Tesch

Actions Items

Nathalie Gitt will coordinate blocks of times for departments and units to meet with Thomas. The purpose of this orientation is for departments and units to provide an overview of what they do and allow time for discussion with the Dean.

6) Reception/Dinner Recognition for Hal – Steve Tesch

The College will host a reception and a dinner to recognize Hal's contribution and his twelve years of leadership of the College. FEC discussed the coordination of this event to be held in October and the composition of a planning committee.

Action Item

The planning committee will meet to discuss coordination.

7) Other Topics

• **PHHS Dual Career Update – Thomas Maness and Paul Doescher**

FES has the go ahead to pursue the search for the possible dual career professional hire, pending an interview and department acceptance. Paul Doescher has been working on the details for the position and on the financial commitment from CoF. In this particular case, Paul discussed a special agreement for a 9-month half time tenure track position commitment with Becky Warner that was approved. Paul shared his thoughts on the advantages for the College to participate in this Provost's Dual Career Hiring Initiative. FEC discussed diversification of the college community and the various the ways to meet the goal.

Thomas shared his thoughts on a new policy for future tenure line hiring under this initiative. Details of the hiring process will be negotiated between the respective colleges and the Provost's office. The Department Head will consult with the other Department Heads and will get support from their own department and then will bring the case to the FEC for discussion and final support.

Action Item

Paul Doescher will come back to the FEC with expression of support from his department.

- **WSE Dual Career Hire – Laurie Schimleck**

Laurie made an offer to Sara Robinson for the Wood Anatomy faculty position in WSE. Sara was interested in the Dual Career spousal program. Laurie shared the PD from Matthew Powers with Department Heads and consulted with the FEC on how to make this dual hiring workable.

Decision

FEC was supportive and felt that this person would fit well in FERM or FES Departments and made some recommendations for an instructor position for 2-3 years. The hiring of this individual will be contingent upon a phone interview with the appropriate FERM faculty. Claire Montgomery will be the hiring authority.

Action Item

Roger Admiral, Paul Doescher, Claire Montgomery, and Laurie Schimleck will finalize the details to develop an offer.

- **Search for Marketing/Communication Position – Roger Admiral/Thomas Maness**

The College will be looking for a senior manager level candidate. The position description has been finalized. A search committee has been formed. The FEC discussed the resources for this position that will be needed to be functional.

Decision

Roger Admiral has been assigned to be the chair the search committee. Thomas Maness will be the hiring authority and will be the supervisor of the position.

Action Item

The search committee needs to move forward with the search to fill the position.

- **US India Funding Opportunity – Jim Johnson/Ed Jensen**

Jim distributed a request for a proposal from the United States – India Education Foundation to participate in an open competitive funding opportunity aimed at strengthening collaboration and building partnerships between American and Indian institutions of higher education. Department Heads discussed their interest in participating with a project in the sustainable and climate change field.

Action Items

Laurie Schimleck and Paul Doescher will coordinate and get back to Jim. The response for interest is due by August 10 to the International programs.

- **International Scholarships – Jim Johnson/Ed Jensen**
Jim shared a strategic opportunity for the College to compete for international scholarships. The purpose of this international scholarship Award Program is for the recruitment and retention of international students, the assistance of colleges to diversity and internationalization efforts, and for the support of underrepresented populations within the OSU student body. The FEC was interested in both the undergraduate and graduate parts and discussed how they will use these funds.
Action items
Ed Jensen will be the lead for these international scholarships. CoF would like to focus their attention on the Pacific Rim and India. Jim Johnson will provide feedback to Charlotte Moats-Gallager.

8) **Meeting Handout Materials**

- 08-03-12 FEC Meeting Agenda
- 08-02-12 FEC Meetings Action Item Tracking List
- 07-20-12 FEC Minutes
- USIEF Announcement Request for Proposal – Jim Johnson
- International Programs Scholarship – Jim Johnson
- Matthew Powers CV – Laurie Schimleck

Minutes prepared by Nathalie Gitt.