

College of Forestry Executive Committee

Bi-Weekly Meeting

Friday, November 16, 2012, 8:00 a.m. – 10:00 a.m.

Richardson Hall 115

MEETING NOTES

Attendance

Roger Admiral, Paul Doescher, Eric Hansen, Zak Hansen, Ed Jensen, Jim Johnson, Geoff Huntington, Kathy Howell, Thomas Maness, John Mann, Claire Montgomery, Robin Rose, Randy Rosenberger, Laurie Schimleck, and Steve Tesch

Guest: Dave Hibbs

Agenda Review and Suggestions for Additional Items/Review of Meeting Notes – Steve Tesch

Geoff Huntington added an update on the upcoming meeting of the Department of Forestry leadership team meeting and the Forestry Executive Team to be held in February. No notes corrections were made at the meeting. Members are to send their suggestions on the meeting notes to Nathalie Gitt.

Updates and Conversation with the Dean - Thomas Maness

- **Provost's Council (PC) Meeting Update**

Dean Maness reported on the last Provost's Council he attended and brought back some items for discussion with the FEC on the College enrollment management plan for the future to meet OSU strategic plan. The Provost discussed the Colleges' progress on diversity/visible minorities hires. There is an ongoing discussion about next year's round of Provost's Faculty Hires being targeted to increase the diversity goal. FEC discussed new initiatives to achieve the College's priority #5: Diversified, Pluralistic College Community.

Action Required: Thomas Maness will send a copy of the enrollment data report that was distributed at the PC meeting to the FEC.

- **Diversity and Social Justice Committee Meeting Update**

Dean Maness is currently chairing this committee and will ask the committee to seek for a new chair. The committee's new members are Glenn Ahrens, Gail Woodside, Janean Creighton, and Anita Morzillo. The committee is currently working on developing a list of recommendations for actions and strategies on diversity and pluralism of the College. The FEC discussed all the opportunities for diversifying the College population.

Follow-up discussion required.

- **2012 Ecotrust Indigenous Leadership Award Dinner and Ceremony**
The College of Forestry hosted a table of guests at the Ecotrust Indigenous Leadership Award Dinner held on November 13. Five exceptional leaders from the tribal communities from Northern California to British Columbia were honored. Dean Maness discussed his interest in building relationship with the regional tribal groups, having a first nation house of learning for traditional learning out at the College Forests, and developing an aboriginal studies program.
Follow-up discussion required on CoF aboriginal Studies at future FEC meeting.

CoF Priorities Planning Process Update – Geoff Huntington/Thomas

- Geoff Huntington gave an update on the recruitment and interview process for the three associate dean positions. Applications submission will close on November 29. The Graduate Students Council will meet with the candidates for the AD for Graduate and International Programs for an informal conversation. Dean Maness encouraged anyone interested to apply for these positions.
Action Required: Develop interview questionnaire.
- Geoff distributed copies of the summaries of the survey results on the CoF priorities for FEC's review. Dean Maness extended the opportunity for the College to engage and offer thoughts on any or all the priorities areas through the Thanksgiving week-end. Draft strategies should be in place by early December and will be sent back out for review and input. The teams should be in place in January.
For information
- **Advisory Boards for the College**
FEC discussed the role and structure of the College's advisory committee and raised the issue of balancing the FRL Advisory Committee's and Board of Visitors' engagements.
Follow-up required – Schedule 1 hour discussion on this topic in upcoming FEC.

Matching Funds for University Proposals – Steve Tesch/Thomas Maness
FEC discussed a policy statement to clarify the expectations for the College's contribution of matching fund requests to be in function of the basis of use/access. The principals discussed were:

- 1) Have the access clearly described in the proposal,
- 2) Work with the Research Office from the start of the proposal to ensure that these criteria are met before these proposals gets to the FEC,
- 3) Have the policy communicated to the staff and research faculty and track the use,
- 4) Have the PIs invest some of their fund to be part of the match,
- 5) Expect that rules are made campus wide.
- 6) Recognize the ongoing cost of staffing of those who are managing the service.

Action Required – When formed the College of Forestry Research office will craft a policy.

Others Items

- **Dean's Awards Update** – Thomas Maness
Dean Maness will continue the tradition of the Dean's awards and wanted FEC's input on changing the composition of the Dean's Awards committee and selection/decision making process. FEC suggested that the three members at large help operationalize the Dean's awards for this year.
Action Required: Randy Rosenberger will draft a proposal for FEC's consideration and will cycle back at the next FEC meeting. Call for Dean's Awards nomination will be postponed, date TBD.

- **Search for Marketing/Communication Position Update** –Roger Admiral
Nothing to report.

- **Brief Report on FERM's Searches and Proposals** – Claire Montgomery
Claire reported on the three searches going on in the FERM Department for an instructor for the field school, a coop coordinator, a water forest hydrologist and two proposals: CAT I proposal for a name change for the BS in Forestry and CAT II proposal for the pro-school. Paul Doescher and Claire have been meeting to discuss some of the FOR courses designation to move to the FES Department.

- **2013 Distinguished Professors Call for Nominations** – Steve Tesch
Action required: Nominations are due to the Provost's by Friday, January 11, 2013. Departments Heads to identify nominees.

- **RH 107 Reservation Policy** – Eric Hansen
The room is designed for distance education not classes. FEC discussed the need for more space for high technology classes.
Decision: No change of policy.

Meeting Handout Materials

- 11-16-12 FEC Meeting Agenda

- 11-02-12 FEC Meeting Notes
- Summaries of the survey results on the CoF priorities – Geoff Huntington

Notes prepared by Nathalie Gitt.