



Forestry Executive Committee

Agenda

May 9, 2019

9:00 – 11:00

Richardson Hall 115 or via [WebEx](#)

- 9:00 am **Welcome & Updates** – Anthony S. Davis
- 9:10 am **Safety** – All
- 9:15 am **Unit Updates & Pressing Issues**
- Research Forests** – Steve Fitzgerald
 - Diversity, Equity, and Inclusion** – Heather Roberts
 - Strategic Initiatives** – Geoff Huntington
 - Student Services** – Nicole Kent (*for Randy Rosenberger*)
 - Forest Service, PNW Research Station** – Paul Anderson
 - WSE Department** – Eric Hansen, Rakesh Gupta
 - International Programs** – Michele Justice
 - FERM Department** – Jim Johnson, Jim Kiser (*for Jeff Hatten – sabbatical*)
 - Computing Resources** – Terralyn Vandetta
 - FES Department** – Troy Hall, Steve Strauss
 - FOBC** – Roger Admiral
 - Research Office** – Katy Kavanagh
 - Graduate Student Council** – Neil Williams
 - TallWood Design Institute** – Iain Macdonald (*unable to attend-see attached*)
 - Research Support Faculty** – Michelle Day
 - Revised memo #210: Research Support Faculty Committee Charter (attached)*
 - Marketing and Communications** – Michael Collins
 - Outreach and Engagement** – Jim Johnson
 - Foundation/Development** – Zak Hansen
 - Classified Staff & Professional Faculty Group** – Adrienne Wonhof
- Open Discussion after Updates**
- 10:00 am **Flash Talk:** Ashley D'Antonio, FES
- 10:15 am **FY20 Outlook** – Anthony S. Davis
- 11:00 am **Adjourn**

ACTION ITEM TRACKING	
12/11/17	Predatory Journals and Academic Ranking Metrics Discussion
2/7/18 <i>in development</i>	Digital Measures Assessment on Usage Re-evaluation – Department Heads
2/7/18 <i>in development</i>	Engagement w/Outside Organizations – Department Heads
Continuous	Annual Reviews of College Leadership Process – Anthony S. Davis
Continuous	Opportunities for continuing education and engagement on diversity, equity, and inclusion issues
Continuous	Professional development opportunities for administrative and leadership positions in the college

IMPORTANT DATES			
5/14	Building Dedication: A.A. “Red” Emmerson Advanced Wood Products Lab	2:00-4:00	Emmerson Lab
5/14	Spring Awards & Dean’s Dinner	5:00-7:00	Alumni Center
5/17	Dean’s Search: Full consideration application deadline		
5/20-21	Fire Summit D.C.		
5/22	P&T Faculty Reception (invitations issued by Provost’s Office)	5:00-7:00	TBD
5/30	Starker Lectures Capstone Field Trip: Siletz Tribal Center		
6/5	All College Ice Cream Social	3:00-4:30	RH 2 nd floor knuckle
6/14	Forestry Commencement Dinner	5:00-8:00	Club Cabin
6/15	Commencement Breakfast	8:00-9:30	Emmerson Lab
6/30	Dean’s Search: application closing date		

TallWood Design Institute Update – Iain Macdonald

1. The 2019 Call for Proposals for the ARS Tall Wood Buildings Research Program has been issued, with a submission deadline of May 17th. Proposals will be reviewed by an external committee at a presentation session on May 29th. This year, in addition to the priorities specified in our research strategic plan, we are inviting submission of proposals for large collaborative projects that can fully demonstrate and utilize the capabilities of the Emmerson Lab. The estimated start date for projects is August, but we have funding to allow projects to get started earlier if necessary.
2. We have not yet been granted Temporary Occupancy of the Emmerson Lab due to delays to paving work and fire suppression system commissioning, but we will be receiving delivery of the first machine, our large CNC, on May 9th or 10th. We will not be installing equipment prior to the May 14th Opening Ceremony, but work will commence rapidly after that. Six machines in total will be delivered and installed, and necessary training carried out, from mid-May to mid-July.
3. Our new Technical Manager, Joern Dettmer, will be joining us on May 13th. A job posting for our Structural Testing Coordinator is currently advertised.
4. We are planning a TDI open house, tentatively on October 8th, to showcase the full capabilities of the lab. Our annual research symposium will be held in the morning, with building tours and machinery and testing demonstrations in the afternoon.



Administrative Memo #210
Research Support Faculty (RSF) Committee Charter
Revised May 9, 2019

Who We Represent

The College of Forestry RSF Committee represents the following ranks: Faculty Research Assistant (FRA), Senior FRA I, Senior FRA II, Research Associate, Postdoctoral Research Associate, Postdoctoral Research Scholars, and Professional Faculty with research responsibilities.

Committee's Mission

The College of Forestry RSF Committee's Mission is to assess and respond to the needs of the RSF community and interact with the College and Departments to enrich the RSF experience. The committee strives to foster a welcoming and supportive work environment for RSF; provide information, insight and guidance on career development and advancement; facilitate opportunities for RSF to expand and enhance their capacity and skill set; facilitate effective representation of RSF in their Departments and College; and enhance communication and networking among RSF, other faculty and staff.

Examples of Activities

- Represent the interests of RSF in Departmental and College of Forestry decision making, encourage RSF participation in departmental, college, and university service, and communicate with RSF regarding issues of interest to our ranks.
- Advocate for peer mentoring and professional development.
- Welcome new RSF employees with welcome letters and resources.
- Connect RSF looking for additional FTE and PIs with labor and expertise needs.
- Facilitate networking and connections between RSF from different working groups.
- Sponsor presentations on topics including business office process, safety, professional development, project management, annual review, promotion, and mentoring.

Structure and Election of Committee

The College RSF Committee is composed of 7 members, with one seat reserved to represent each of the three departments, and the remaining 4 seats elected at-large. Diverse representation among position types (FRA, RA etc.) is encouraged. A committee member may serve consecutive terms.

Vacant seats are filled on a volunteer basis; individuals may be recruited by sitting committee members. A vacant department representative seat must be filled by a member of that department. Department representatives are responsible for communicating with their department administration and with the employees of the RSF rank in that department.

Approval:

Anthony S. Davis, Interim Dean